

**IRIDEOS Data Centers
Access policy and activities
following the "Urgent measures to contain and manage the emergency
about COVID-19"**

We would like to inform you about the prevention measures that IRIDEOS has decided to adopt to regulate the access to its Data Centers, in compliance with the Ministerial Decrees and in order to protect the health of the employees, the suppliers and the customers.

The operational supervision of all our Data Centers and the continuity of the network, the systems and the services are guaranteed, as well as the continuity of our work processes, from Customer Support, to Technologies and Sales.

The compliance with the legislative prescriptions requires us to limit the number of people simultaneously present at our Data Centers. To this end, shifts have been set up for IRIDEOS staff and similar indications have also been shared with our suppliers.

We therefore appeal to your sense of responsibility by asking you to help us, as far as possible, in limiting visits to the Avalon Campus and to the other Data Centers of Rome, Trento and Verona, only for urgent and non-deferrable interventions.

We are committed to carrying out the activities necessary to maintain the usual service levels, such as connections, patches and hands & eyes interventions, keeping execution times as quick as possible considering the above limitations.

All the indications illustrated in this document will be in force until April 13th, 2020 or until further notice by IRIDEOS, that will follow closely any Directive released by the authorities.

- The Reception of Avalon Campus in Milan Caldera - Orange Building Piastra, is regularly open. To protect everyone's health and to avoid situations of close distance, the guests will interact with our reception personnel through the window located on the aisle at the entrance.
- All the other IRIDEOS Data Centers in Rome, Trento and Verona are open as well. Access to these Data Centers can be done with the schedules and access procedures in force so far.
- We invite everyone not come to IRIDEOS Data Centers without having previously received access confirmation by IRIDEOS staff.
- The access requests should be sent with the usual mode. As mentioned above, we ask you to limit the requests and the entrances to the data rooms only to cases of urgency or to the activities necessary as to not compromise the proper functioning of the networks and the services.

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R.E.A. di MI n. 2126652 – Capitale Sociale: € 1.203.207,00 i.v.



- All those who want to enter the data rooms will undergo a temperature measurement before they can access. Any feverish events will result in a ban on accessing the Data Center premises.
- Access to the same room will not be allowed to more than one customer at the same time, in order to limit gatherings and facilitate compliance with the minimum distance.
- Anyone accessing the data rooms is invited to carry out his activities by limiting the number of people present at the same time to the strict minimum. Otherwise, IRIDEOS may refuse access if it deems it necessary in order to protect everyone's health and to comply with legislative requirements.
- All those who will have access to the IRIDEOS Data Centers are asked to read and confirm the self-declarations expressed in Annex A, which must be delivered duly completed and signed at the time of access.

For any specific need or to report urgencies, please refer to the usual communication channels.

Thanks for your cooperation.

IRIDEOS



Annex A

COMPANY INDICATIONS TO CUSTOMERS, SUPPLIERS AND CONSULTANTS REGARDING THE INFORMATION CONCERNING THE CORONAVIRUS - COVID-19

The World Health Organization (WHO) has declared the Coronavirus epidemic (COVID-19) a "global health emergency" and it has said that the virus spread is currently one of the greatest dangers to public health.

Within the IRIDEOS Group, the HSE function, in consultation with the Coordinating Competent Physician and in line with the provisions of the governmental, national and / or local authorities and / or the recommendations of the Civil Protection and / or competent health authorities, is monitoring the phenomenon and implementing all the necessary actions to reduce the risks to employees and other stakeholders.

We remind that to prevent COVID-19 transmission it is first of all advisable to adopt the usual prevention measures for common respiratory infections, including: • Hand washing; • Cover mouth and nose with your bent elbow or tissue when coughing and sneezing; • Dispose of the used tissues immediately • Pay particular attention to surface hygiene; • Avoid close contact with people with flu-like symptoms; • Do not take antiviral or flu medicines unless prescribed by your doctor.

It is good practice to consult a doctor and stay at home if suffering from flu syndrome. Follow the precautions provided by the World Health Organization and by the competent health authorities, and seek medical advice in case of symptoms evolution.

According to what stated above, we invite you to sign the following declaration before accessing any of the IRIDEOS offices or structures, handing it in or sending it to the e-mail address spp@irideos.it.

I the Undersigned _____

Company Name _____

Role _____

declare

i) to comply with all the prevention and protection measures in accordance with the recommendations and instructions of the WHO and of the competent health authorities and, in general, with the coercive and / or guiding acts of the national and / or local government authorities aimed at preventing the spread of Coronavirus COVID-19; (ii) to inform directly, or by the means of other person, the personnel and / or contact persons of the IRIDEOS Group should any dangerous situations involve me; (iii) as far as I am aware, that I have not come into contact with people tested positive for COVID-19 and (iv) that I am not coming from quarantined areas.

...../...../ 2020

Signature

Note: This form is collected in line with the legislation on the protection of personal data and with the specific indications of the Italian Data Protection Authority issued on March 3, 2020. It will be kept until the end of the state of emergency, as declared by a specific Act from the national and / or local government authorities and / or by the competent health authorities.

